

# **ANNOUNCING:**

## **Grants Available to Cities and Counties for Tobacco Cessation Programs**

### **AVAILABILITY OF FUNDS AND REQUIREMENTS:**

The North Dakota Department of Health Division of Tobacco Prevention and Control announces the availability of approximately \$45,000 in funds for tobacco cessation programs for city and county employees and their dependents.

We are currently requesting proposals for the July 1, 2010 to June 30, 2011 funding period for these funds. Funds are available on a one or two year contract basis. The match requirement is three to one, meaning for every three dollars of grant funds, one dollar in local, non-federal matching funds is required.

All applications will be funded upon receipt and approval of an acceptable application.

### **WHY CESSATION PROGRAMS ARE NEEDED:**

Tobacco use is the leading preventable cause of death and disease in the United States today. Tobacco use increases the risk for lung and other cancers and for cardiovascular and respiratory diseases. The Centers for Disease Control estimates that cigarette smoking is responsible for 400,000 deaths per year, 877 of them being North Dakotans. Tobacco use is costly to North Dakota. Each year smoking costs the state \$442 million in direct medical expenditures and lost productivity.

According to the 2007 Behavioral Risk Factor Surveillance System (BRFSS), North Dakota adult smoking ranks slightly lower than the national rate at 18.1 percent. Of those, 52.2 percent have tried to quit for one day or longer. North Dakota smokeless tobacco rates are above the national average. According to the 2007 BRFSS, 4.7 percent of North Dakota adults currently use chewing tobacco

### **REPORTING REQUIREMENTS:**

#### **Request for Reimbursement**

Grantees are required to submit request for reimbursement at least quarterly. Grantees may file monthly requests for reimbursement to facilitate budgeting and accounting efforts. The request for reimbursement will not be processed if progress reports are not submitted by designated deadlines.

#### Reporting Period

July 1, 2010 - September 30, 2010

October 1, 2010 - December 31, 2010

January 1, 2011 - March 31, 2011

April 1, 2011 - June 30, 2011

#### Required Deadline

October 15, 2010

January 18, 2011

April 15, 2011

July 15, 2011

## **Progress Reports**

Quarterly and final progress reports are required. All grantees are required to use the Cessation Database for reporting progress on their city county programs.

<u>Reporting Period</u>	<u>Required Deadline</u>
July 1, 2010 - September 30, 2010	October 15, 2010
October 1, 2010 - December 31, 2010	January 18, 2011
January 1, 2011 - March 31, 2011	April 15, 2011
April 1, 2011 - June 30, 2011	July 15, 2011

All progress reports must be sent by mail to the Cessation Coordinator, Division of Tobacco Prevention and Control.

### **HOW TO APPLY:**

To apply for the funds, communities must submit a plan for a cessation program. The plan should include the following:

1. Name, address and phone number of contact person(s).
2. Time frame for the project.
3. Itemized budget and budget narrative.
4. Estimated number of individuals the program will serve.
5. Identification of the source and amount of matching funds.
6. Description of the program.
7. Monitoring and evaluation plan (using Access program) for the program.

### **NOTIFICATION OF GRANT AWARDS:**

Programs will receive notification of approval of their applications within 90 days of submission.

Approval or continuation of a contract resulting from this solicitation is contingent upon continuing appropriation. The contract may be terminated by the state or modified by agreement of both parties in the event funding from the state is not obtained or continued at sufficient levels.

### **APPLICATION DEADLINE:**

Communities may apply at any time during the July 1, 2010 – June 30, 2011 funding period and applications will be considered dependent on the availability of funds.

### **For further information about the grants, contact:**

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