

MEMORANDUM

TO: Users of State Revolving Fund (SRF) Programs

FROM: Clean Water State Revolving Loan Fund Program (CWSRF),
Drinking Water State Revolving Loan Fund Program (DWSRF),
Public Finance Authority

RE: “SRF 101” - Training on North Dakota SRF Programs

The North Dakota CWSRF program, DWSRF program and the Public Finance Authority are holding “SRF 101” training from 9:00 am to noon on February 14, 2012 at the Fargo Ramada Plaza and Suites.

All are encouraged to attend as the training is for both new and experienced people that work with any phase of a SRF loan. Some of the topics covered in this training include in-depth review of ranking questionnaires, loan applications, environmental requirements, planning requirements, SRF plans & specs, bid documents, request for payments, and close-out of SRF loans.

Draft Agenda

- Program Overview
- Bond Council
- Intended Use Plans and Project Priority Lists
- Loan Applications
- Facility Plans & Environmental Approval Process
- SRF Plans & Specifications Approval Process
- Contract Awards
- Construction Phase
- Request for Payments
- Project Close-out
- Post Project
- Question and Answers

If you are planning to attend, **please RSVP to John Homelvig by February 9, 2012**. John can be reached at: jhomelvig@nd.gov, (701) 328-5223, or North Dakota Department of Health, 918 East Divide Avenue, 3rd Floor, Bismarck, ND 58501-1947.