

The presentation will begin shortly. There will be no audio until then.



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### 2015 VFC Program Requirements



In honor of President's Day, our past and present Presidents will help us cover the VFC Program.

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### New Enrollment Process

- Enrollment process will be largely completed online.
- The last page of the online survey **MUST** be printed, signed by Medical Director and returned to NDDoH.
- Pre-populated provider profiles (client estimates) will be included with mailed packet.
  - Providers will be required to agree to estimates or provide us with information as to why client estimates are inaccurate.

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### Enrollment Timeline

- Enrollment information will be emailed and mailed in the next two weeks.
- Due by mid-March.
- Vaccine orders will not be placed after deadline without completed enrollment and education.
- Providers should also be aware that influenza vaccine pre-booking will come out **TODAY!!**
  - The CDC informed us yesterday that all influenza pre-booking is due next week. Due to the very short turnaround time we ask that providers submit flu prebooking information by next week.

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### 2015 Form Updates

- The borrow and return form has been updated to include additional reasons for borrowing.
  - An updated copy will be emailed and mailed with enrollment documents.
- The vaccine management template has been updated to include a signature line for the person completing the template.
  - An updated copy will be emailed and mailed with enrollment documents.
  - If the vaccine management template has been recently updated and no changes are necessary providers can simply sign their current template.
  - Vaccine management plans must be updated at least annually or as staff changes occur.

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### VFC Program Requirements

#### One by One

Any "interesting facts" were found on Google and should be taken with a grain of salt.



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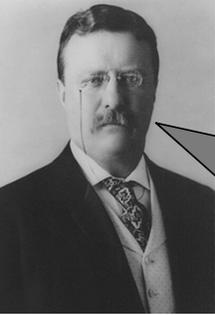
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I will annually submit a provider profile representing populations served by my practice/facility. I will submit more frequently if:  
a) the number of children served changes or  
b) the status of the facility changes during the calendar year.

Theodore Roosevelt  
President from 1901 - 1909

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### Provider Profiles

- Provider profiles are pre-populated with NDIIS data from calendar year 2014.
- If providers disagree with client estimates they should make the adjustments directly on the provider profile and return with signed enrollment document.
- The Immunization Program will follow up with providers that disagreed with the client estimates and determine the cause for the discrepancy.

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### Fun Fact About Teddy

- Teddy Roosevelt was shot in an assassination attempt while delivering a speech in Milwaukee. "I don't know whether you fully understand that I have just been shot," he told the stunned audience. "I give you my word, I do not care a rap about being shot; not a rap." He completed the 90-minute speech with the bullet still lodged in his chest.

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Bill Clinton  
President from 1993-2001

I will screen patients and document eligibility status at EACH immunization encounter for VFC eligibility (i.e., federally or state vaccine-eligible) and administer VFC-purchased vaccine by such category only to children who are 18 years of age or younger who meet one or more of the following categories:  
Are an American Indian or Alaskan Native;  
Are enrolled in Medicaid;  
Have no health insurance;  
Are underinsured.

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### VFC Eligible Populations

- Patients who are 18 years and younger  
AND:
  - Medicaid Enrolled or Eligible
  - American Indian/ Alaskan Native
  - Uninsured
  - Underinsured

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### State Eligible Populations

- Persons who meet one or more of the following categories are considered state vaccine-eligible and are not eligible for VFC-purchased vaccine:
  - Underinsured children at private clinics.
    - Entered as "underinsured" in NDHIS.
  - Insured newborns immunized with the birth dose of hepatitis B at enrolled birthing hospitals.
    - Entered as "other state eligible" in NDHIS and EMR.
  - Insured children at participating health units.
    - Entered as "other state eligible" in NDHIS or EMR.
  - Uninsured and underinsured adults for Td, Tdap, HPV, MCV4 and MMR.
    - Entered as "other state eligible" in NDHIS or EMR.
    - **PPSV23 for uninsured and underinsured adults discontinued in Oct 2014.**

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### Patient Eligibility Screening

- Every patient must be screened at every immunization encounter.
- Patient insurance changes constantly and it is important for several reasons to make sure the clinic has the most up-to-date insurance information.
- Proof of screening will be reviewed at every VFC compliance site visit.
  - Patient’s eligibility is set to “ Medicaid” clinic will need to show proof of Medicaid number or card and that the screening information was checked on the date of the immunization encounter.

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### Fun Fact About Bill

- Clinton was the second-youngest president ever elected.
- He was 46 years old at the time of his inauguration.
  - JFK was 43 years old.

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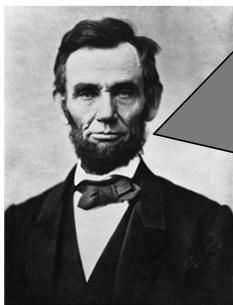
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For the vaccines identified and agreed upon in the provider profile, I will comply with immunization schedule, dosages, and contraindications that are established by the Advisory Committee on Immunization Practices (ACIP) and included in the VFC program unless:

- In the provider’s medical judgment, and in accordance with accepted medical practice, the provider deems such compliance to be medically inappropriate for the child;
- The particular requirements contradict state law, including laws pertaining to religious and other exemptions.

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### Immunization Schedules

- The 2015 CDC Pediatric Immunization Schedule is now available online.
- NDDoH is in the process of ordering laminated copies and they will soon be available for order on our website.

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### North Dakota Immunization Exemptions

- Currently North Dakota allows parents to file exemptions from required immunizations.
- Exemptions fall into five categories: Medical, Religious, Moral, Philosophical and History of Disease.

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### Fun Facts About Abe

- Abraham Lincoln could throw down in the wrestling ring. As a young man, he was only defeated once out of approximately 300 matches. He made it to the Wrestling Hall of Fame with the honor of "Outstanding American."

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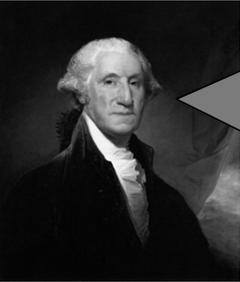
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George Washington  
President from 1789-1797

I will maintain all records related to the VFC program for a minimum of three years and upon request make these records available for review. VFC records include, but are not limited to, VFC screening and eligibility documentation, billing records, medical records that verify receipt of vaccine, vaccine ordering records, and vaccine purchase and accountability records.

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### Record Retention Policy

- VFC program documents must be maintained for at least three years.
  - This includes both paper and electronic temperature charts.
  - Other documents include eligibility documents, vaccine ordering information and packing slips.
- Immunization information in a patient's medical chart should be held at least as long as the VFC requirement (3 years) but may need to be kept longer according to the clinic's medical record retention rule.

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### Fun Fact About George

- Contrary to popular belief, the country's first president had dentures made of gold, ivory, lead, and animal teeth.

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Ronald Reagan  
President from 1981-1989

I will immunize eligible children with publicly supplied vaccine at no charge to the patient for the vaccine.

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### Billing for VFC or State Vaccine

- Providers may never bill for the cost of VFC or state-supplied vaccine. Patients, Medicaid and private insurance should never receive a bill for this vaccine.
- The one exception would be if the provider were paying back a dose of their private vaccine with state stock.
  - In this case the cost of the vaccine can be billed because in the original borrow private vaccine was given to a VFC eligible patient and they were not billed for the vaccine.

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### Fun Fact About Ron

- Ronald Reagan is the only U.S. president to get a divorce. He had married actress Jane Wyman in the 1940s and the couple was divorced in 1948. He married actress Nancy Davis in 1952.

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**Jimmy Carter**  
President from 1977- 1981

I will not charge a vaccine administration fee to non-Medicaid federal vaccine eligible children that exceeds the administration fee cap of \$20.99 per vaccine dose. For Medicaid children, I will accept the reimbursement for immunization administration set by the state Medicaid agency or the contracted Medicaid health plans.

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### Administration Fee

- Starting with the 2013 Enrollment cycle providers could begin charging an administration fee of \$20.99 per VFC or state vaccine given.
  - By vaccine, not antigen.
- Have not heard if this administration fee will change in the near future.
- The administration fee charged to private insurance is outside of the scope of the VFC program and should be determined by the provider.

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### Medicaid Attestation

- Medicaid currently does not reimburse the entire \$20.99 administration fee.
- However, there is a program that clinics can register for to get a higher reimbursement rate.
- Clinics that have certain physicians (family practice, pediatrics, etc.) can complete an attestation form and once accepted the clinic will receive quarterly lump sum payments to bring reimbursement up to \$20.99 per vaccine.
- Currently LPHUs and pharmacies do not qualify for this program.
- The attestation form is available on our website at: [www.ndhealth.gov/Immunize/Providers/Forms.htm](http://www.ndhealth.gov/Immunize/Providers/Forms.htm).

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### Fun Fact About Jimmy

- Jimmy Carter filed a report for a UFO sighting in 1973. He called it “the darndest thing I’ve ever seen.”

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Dwight D. Eisenhower  
President from 1953 - 1961

I will not deny administration of a publicly purchased vaccine to an established patient because the child's parent/guardian/individual of record is unable to pay the administration fee.

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### Denying Administration

- No patient can be denied the administration of a VFC or state-supplied vaccine due to the inability to pay.
- The cost of the administration fee must never be sent to collections to receive payment.
- The clinic must waive the cost of the administration fee if the client or family is unable to pay.
- The VFC program has no control over any other charge accrued during the clinic visit and the clinic should follow their reimbursement protocol for these charges.

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### Fun Fact About Dwight

- Eisenhower is the only president in the 20th century who never held a political office prior to becoming president, and only the 2nd in U.S. history (Zachary Taylor was the other).

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John F Kennedy  
President from 1961 - 1963

I will distribute the most current Vaccine Information Statement (VIS) each time a vaccine is administered and maintain records in accordance with the National Childhood Vaccine Injury Compensation Act (NCVIA), which includes reporting clinically significant adverse events to the Vaccine Adverse Event Reporting System (VAERS).

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### Vaccine Information Statements

- Anytime there is an update to VIS all clinic contacts will receive the update via the immunization program listserv.
- Periodically a list of the updated dates will also be included in the Immunization Program Newsletter.
- When in doubt consult the CDC website [www.cdc.gov/vaccines/hcp/vis/current-vis.html](http://www.cdc.gov/vaccines/hcp/vis/current-vis.html).

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### VIS cont.

- All VIS dates are checked at each VFC compliance site visit.
- Providers may laminate copies of the VISs and have them available for parent or patient review.
- The patient or parent should then be offered a paper copy to take home. Those can either be taken from a clinic stock of VISs or printed directly from the CDC's website.
- This generally saves on paper and eliminates the need to have large stocks of paper VISs on hand.

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### Updated VIS Information

- The multi-vaccine VIS is now available again.
- Contains the VIS information for DTaP, Hib, Hepatitis B, Polio, and PCV13.
- For use with infants and children when two or more of these vaccines are being administered at the same visit.
- It may be used for infants through children receiving their 4-6 year vaccines.

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### VAERS

- VAERS is a database that is used to analyze vaccine adverse events.
- Anyone can report to VAERS. This includes health departments, healthcare providers, patients and vaccine manufacturers.
- This also means that the same adverse event could be reported more than once or events that most would not deem related to a vaccine (car accident following immunization) can be reported as such.

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### Fun Fact About John

- **He donated his congressional and presidential salaries to charity.** Kennedy's father built a family fortune, and when the young politician entered Congress in 1947, he earned sufficiently ample annual income from trusts established by his father that he decided to donate his entire legislative salary to various charities. Kennedy quietly maintained the practice as president after becoming the richest man to ever take the oath of office.

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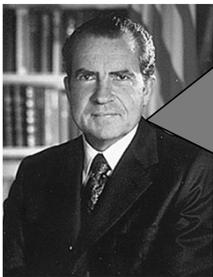
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Richard Nixon  
President from 1969-1974

- I will comply with the requirements for vaccine management including:
- Vaccine ordering and maintaining appropriate vaccine inventories;
  - Not storing vaccine in dormitory-style units at any time;
  - Storing vaccine under proper storage conditions at all times. Refrigerator and freezer vaccine storage units and temperature monitoring equipment and practices must meet the North Dakota Department of Health storage and handling recommendations and requirements;
  - Returning all spoiled/expired public vaccines to CDC's centralized vaccine distributor within six months of spoilage/expiration.

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### Data Loggers

- All storage units that contain VFC or state-supplied vaccine must use a continuous recording data logger starting January 1, 2015.
- Vaccine orders will not be approved after February without a data logger temperature chart.

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### Back-Up Data Loggers

- A certified, calibrated data logger is required starting January 1, 2015.
- These were provided by NDDoH in November 2014.
- Back-up data loggers should be kept on hand but not stored in storage units.
- Clinic staff should be aware of the location of the back-up data loggers in case primary data logger malfunctions or needs to be recalibrated.

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### Temperature Charts

- Paper temperature logs are still required to be used at clinics.
  - Staff should check temperatures twice daily and document date, time and staff initials on paper record.
- Staff should be using the data logger for temperatures recorded on the paper log and hit the “read” button in the morning and afternoon when temperatures are checked.
- Paper logs should be kept at clinic and will be reviewed at VFC compliance site visits.
- Electronic data logger temperature charts should be emailed monthly (or sooner with temperature excursions) to [dohtemplogs@nd.gov](mailto:dohtemplogs@nd.gov).

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### Vaccine Returns and Wastages

- All vaccine returns and wastages must be entered into NDIIS.
- Paper forms are no longer accepted.
- Once the return has been submitted in the NDIIS the primary contact will receive an email 1-2 business days later letting them know that their packing slip is ready to be printed.
- The provider should go back into the submitted return and print the packing slip.
- By submitting the return in NDIIS your pre-paid shipping label has been requested from McKesson and should be received in the mail 1-3 weeks later.

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### Vaccine Returns and Wastages, etc.

- Vaccine Return: Vaccine that will physically be RETURNED to McKesson.
  - Almost every doses of non-viable vaccine will fall into this category.
- Vaccine Wastage: Vaccine that CANNOT be returned to McKesson and should be disposed of at your facility according to the facility's policies.
  - Open multi-dose vials, broken vials or syringes, vaccine that has been drawn up but not administered in time.
  - Vaccine wastages will not generate a packing slip or request a shipping label so it is very important that the correct online form is completed.

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### Fun Fact About Richard

- **Nixon lost his bid for high school student-body president.**  
Although president of his eighth grade class, Nixon lost the election for student-body president when he was a high school senior in 1929.

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James Monroe  
President from 1817 - 1825

I agree to operate within the VFC program in a manner intended to avoid fraud and abuse. Consistent with "fraud" and "abuse" as defined in the Medicaid regulations at 42 CFR §455.2, and for the purposes of the VFC Program.

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### Fraud

- Fraud: is an intentional deception or misrepresentation made by a person with the knowledge that the deception could result in some unauthorized benefit to himself or some other person. It includes any act that constitutes fraud under applicable federal or state law.

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### Abuse

- Abuse: provider practices that are inconsistent with sound fiscal, business, or medical practices and result in an unnecessary cost to the Medicaid program, (and/or including actions that result in an unnecessary cost to the immunization program, a health insurance company, or a patient); or in reimbursement for services that are not medically necessary or that fail to meet professionally recognized standards for health care. It also includes recipient practices that result in unnecessary cost to the Medicaid program.

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### Fraud and Abuse Investigation

- Fraud and abuse can be discovered in many ways:
  - Monthly error reports in NDIIS
  - VFC compliance site visits
  - Provider report
  - Patient or member of public report
  - Medicaid office
- Fraud and abuse allegations are taken very seriously and will be investigated and reported to officials swiftly if ever discovered.

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### Fun Fact About James

- The capital of Liberia was named after him.

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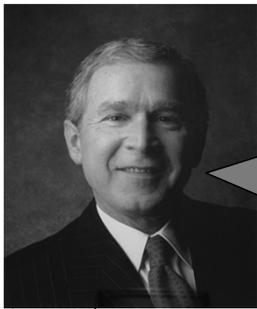
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George W Bush  
President from 2001 - 2009

I will participate in VFC program compliance site visits including unannounced visits, and other educational opportunities associated with VFC program requirements.

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### VFC Site Visits

- All providers are required to have a VFC compliance site visit at least every other year.
  - Many large providers or those with more severe corrective actions will receive visits each year.
- NDDoH will be conducting 5 unannounced storage and handling visits this year.
  - Providers who receive these types of visits are based on previous storage and handling visits along with provider or patient report of issues.

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### Annual Education Requirement

- All providers who receive VFC or state-supplied vaccines are required to complete annual education.
- Completion of the education requirement is due by the enrollment deadline.
- Two modules required: "You Call the Shots VFC" module and the video "Keys to Storage and Handling"
- More information will be sent out with the enrollment information.

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### Fun Fact About George W

- As a high school student, in addition to playing baseball, George W. Bush was the school's head cheerleader. He would often organize exuberant pep talks and skits during weekly assemblies.

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Warren G. Harding  
President from 1921 - 1923

For providers with a signed deputization Memorandum of Understanding between a FQHC or RHC and the North Dakota Department of Health to serve underinsured VFC-eligible children, I agree to:

- Include "underinsured" as a VFC eligibility category during the screening for VFC eligibility at every visit;
- Vaccinate "walk-in" VFC-eligible underinsured children;
- Report required usage data.

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### Definition of Walk-In

- “Walk-in” in this context refers to any underinsured child who presents requesting a vaccine; not just established patients. “Walk-in” does not mean that a provider must serve underinsured patients without an appointment. If a provider’s office policy is for all patients to make an appointment to receive immunizations then the policy would apply to underinsured patients as well.

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### Underinsured Clients

- This population should start with decline with changes based on the Affordable Care Act (ACA).
- Underinsured clients should be vaccinated all enrolled facilities and their VFC eligibility status in NDIIS should always be “Underinsured”.
- At LPHUs, FQHCs and RHCs clients who are considered underinsured receive VFC vaccine.
- At private provider offices clients who are considered underinsured receive 317 vaccine.
- No different protocols or documentation is needed depending on the facility type.

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### Fun Fact About Warren

- Harding really like to gamble, although it seems he wasn't very good at it. In one poker game, he bet the White House china collection and lost it all in one hand.

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John Quincy Adams  
President from 1825 - 1829

For pharmacies, urgent care, or school located vaccine clinics, I agree to: a. Vaccinate all "walk-in" VFC-eligible children and b. Will not refuse to vaccinate VFC-eligible children based on a parent's inability to pay the administration fee.

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### Definition of Walk-In

- Note: "Walk-in" in this context refers to any VFC-eligible child who presents requesting a vaccine; not just established patients. "Walk-in" does not mean that a provider must serve VFC patients without an appointment. If a provider's office policy is for all patients to make an appointment to receive immunizations then the policy would apply to VFC patients as well.

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### Fun Facts About John

- Adams was known for his early morning dips in D.C.'s main waterway, the Potomac, always in the nude.

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**Martin Van Buren**  
President from 1837 - 1841

I will document demographic, VFC and state eligibility and immunization information in the North Dakota Immunization Information System (NDIIS) within four weeks of administration, in accordance with N.D.C.C 23-01-05.3.

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### NDIIS Eligibility Data Entry

- **American Indian:** Race of the child is American Indian and this child is receiving state-supplied vaccine. Privately insured American Indian children should be entered as “not eligible” at private provider offices. Universal local public health units must always enter “American Indian” for the VFC eligibility category for these children.
- **Medicaid:** Medicaid enrolled or Medicaid-Eligible.
- **No Insurance:** Child does not have health insurance.
- **Underinsured:** A child who has health insurance, but the coverage does not include vaccines; a child whose insurance covers only selected vaccines (VFC-eligible for non-covered vaccines only).

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### NDIIS Data Entry cont.,

- **Not Eligible:** Privately insured children receiving privately purchased immunizations. This status would also apply to privately insured adults or uninsured adults receiving privately purchased vaccines not included in the 317 program.
- **Other State Eligible:**
  - 1) Privately insured children receiving vaccinations at universal local public health units.
  - 2) Privately insured infants receiving the birth dose of hepatitis B vaccine at enrolled birthing hospitals.
  - 3) Uninsured or underinsured adults receiving vaccines through the 317 program (Td, Tdap, HPV, MCV4 and MMR).
- For further questions about VFC eligibility please consult the **VFC Questions and Answers** section or <http://www.ndhealth.gov/Immunize/Providers/Forms.htm>

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### Fun Fact About Martin

- Supposedly, President Van Buren popularized one of the most commonly used phrases to date: "OK", or "Okay". Van Buren was from Kinderhook, NY which was also called "Old Kinderhook". His support groups came to be known as "O.K. Clubs" and the term OK came to mean "all right".

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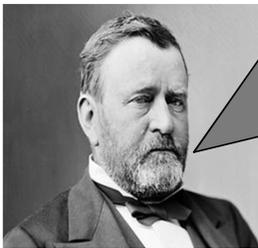
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Ulysses S. Grant  
President from 1869 - 1877

I agree that all records, regardless of physical form, and the accounting practices and procedures of my facility relevant to this agreement are subject to examination by the North Dakota Department of Health, North Dakota State Auditor or the Auditor's designee in accordance with N.D.C.C. 54-10-19.

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### Fun Fact About Ulysses

- The 18th President Of The United States was given a \$20 speeding ticket for riding his horse too fast down a Washington street.

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I understand this facility or the North Dakota Department of Health may terminate this agreement at any time. If I choose to terminate this agreement, I will properly return any unused federal vaccine as directed by the North Dakota Department of Health.

Barack Obama  
President from 2009 - present

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### Fun Fact About Barack

- President Obama collects "Spiderman" and "Conan The Barbarian" comic books, and has even read every "Harry Potter" book.

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### You've Survived!



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Type your question in the chat window  
to the right

After the presentation, questions may be sent to:

Molly Howell	mahowell@nd.gov
Abbi Berg	alberg@nd.gov
Amy Schwartz	amschwartz@nd.gov
Miranda Baumgartner	mlbaumgartner@nd.gov
Sherrie Meixner	smeixner@nd.gov
Mary Woinarowicz	mary.woinarowicz@nd.gov
Dominick Fitzsimmons	dfitzsimmons@nd.gov

**Immunization Program :**  
**701.328.3386 or toll-free 800.472.2180**

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Post-test

- Post-test
  - Nurses interested in continuing education credit, visit:  
<http://www.ndhealth.gov/disease/post/default.aspx?PostID=72>
  - Successfully complete the four-question post-test to receive your certificate.
- Credit for this session available until Tuesday, March 10<sup>th</sup>, 2015.
- This presentation will be posted to our website: [www.ndhealth.gov/immunize](http://www.ndhealth.gov/immunize).

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