

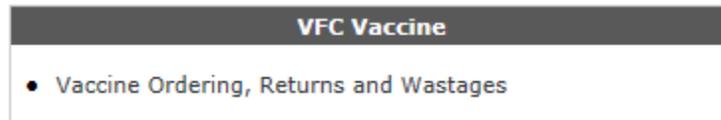
# Provider VFC Vaccine Returns

## Printing the Packing Slip

Primary and back-up provider contacts (as entered on the Provider Information tab of the Vaccine Ordering, Returns and Wastages system) will receive an automated email when the packing slip is available to be printed from the NDIIS.

➤ *Email will say: "The packing slip for your recent VFC vaccine return is now available. Please log in to the NDIIS VFC Vaccine, Vaccine Orders, Returns and Wastages system to print your packing slip."*

- Log in to the NDIIS
- From the NDIIS homescreen, click on the Vaccine Ordering, Returns and Wastages system



- You click the checkbox on the Provider Information tab to certify that the information is correct before you can move to another tab in the system

### Information Certification

\* I certify the provider information provided above is accurate and complete:

Check box to indicate provider information is correct and has all been filled in.

- Returns that have been loaded in to CDC’s system will have a print status of “Ready to Print” that indicates to the user they can print their packing slip from the provider return screen.
  - To get packing slip, click on return from the Return History grid
  - Click the Print Packing Slip button

VAC NAME	LOT NUMBER	EXPIRATION DATE	NDIIS INVENTORY	DOSES RETURNED	RETURN REASON	COMMENTS
MCV4 Menactra	M12026	10/31/2014	10	10	Mechanical failure	

How many shipped packages will need shipping labes?  Shipping Lable Type:

- The packing slip will open as a PDF document with all the return information

Vaccine Return Packing Slip						
Grantee Code: NDA						
Provider Name: TEST PROVIDER			NDIIS Return ID: 20			
Provider Pin: 9999			VTrckS Return ID: 716			
Vaccine	Lot Number	Expiration Date	Manufacturer	Doses	Return Reason	
MCV4 Menactra	M12026	10/31/2014	NOVARTIS	10	G87 = Mechanical failure	

- ***Vaccine returns cannot be shipped back to the manufacturer or distributor without the NDIIS packing slip and the McKesson shipping label***