



## **NORTH DAKOTA HIV PREVENTION COMMUNITY PLANNING GROUP**

### **Ground Rules for Respectful Actions, Interactions, and Reactions**

Ground rules will be read at the beginning of each meeting in accordance to Article V in the CPG by laws.

1. Respect: in the spoken word, in vocal intonation, and in body language.
2. A person will hold the floor for no more than three minutes. No filibustering.
3. Speak one at a time. No cross talk or whispering.
4. No smoking.
5. Attentive active listening. Can we hear with eloquence?
6. Protecting each other's integrity in this dialogue will be paramount.
7. Opening to self-examination and trust building will begin with me.
8. Meetings will begin and adjourn on time.
9. Speak briefly and to the point for questions being considered.
10. Refrain from repeating a point that has already been made.
11. Let all speakers finish their thoughts without interruption.
12. Points of clarification may be made at any time.
13. Speakers must be recognized by the person conducting the meeting.
14. If more than one person wishes to speak, a sequence will be established by the person conducting the meeting.

Voting members take precedent over the general public in speaking.