

Medical Marijuana Program Implementation Status Update

Patient and Designated Caregiver Applications:

Applications for patients and designated caregivers are open. There is no closing date for patient or designated caregiver applications, so applicants can apply any time. Instructions, video tutorials and an FAQ document pertaining to patient applications can be found on the Division website or by clicking [here](#).

Health Care Providers:

The Division is often asked if they can provide a name or list of health care providers who are willing to sign a written certification. According to state law, information contained in a patient application, including the health care provider's name, is confidential and cannot be released.

Health Care Provider Email Address:

Health care providers who have questions regarding the Medical Marijuana Program and the written certification process can call or email the Division for more information. Many providers ask why their facility or work email address is required as part of the patient application. Staff at the Division can help explain the reason the email address is required as well as talk through potential options.

Application Statuses:

When an application is created in the registration system, the applicant can view the status of their application by logging into the system. The statuses and a brief description are as follows:

- 1. Saved/Waiting:** The applicant has started an application but has not submitted it to the Division. If required information is missing, the system will only allow the applicant to "save" the application. Once all required information is entered, the applicant can "submit" the application.

2. **Submitted/Pending Third Party Approval:** The application has been submitted to the Division but is not 100% complete because a third party, such as the health care provider, has yet to complete their required information. Once the health care provider has completed and submitted the written certification, the application will move to the next status of *Initial Division Review*.
3. **Initial Division Review:** Division staff check that all required information has been entered including a photo of the applicant, uploaded copy of the state issued ID, health care provider's professional license number, payment. The application will not move forward in the approval process until payment is received.

If the Division has requested additional information from the applicant, the application will be moved to the *Additional Information Requested* status. If no further information is requested, the application will move to *Pending Division Approval* status.

4. **Additional Information Requested:** The Division has requested additional information from the applicant. For example, the applicant uploaded a blurry copy of their state issued driver's license and the Division has requested that the applicant submit a clear copy. Once all information is received and reviewed, the application will move to the *Pending Division Approval* status.
5. **Pending Division Approval:** the application undergoes a comprehensive review and additional verification work may be done, including contacting the health care provider or requesting medical records. If the Division is waiting on information, the application will be moved to the *Pending Additional Verification* status. However, if no further verification is needed, the application will be moved to the *Approved/Ready to Print* status.
6. **Pending Additional Verification:** The Division has requested information for further verification of an application. This could include things like speaking with the patient's health care provider and/or reviewing the patient's medical records. Once completed, the application will go to the next status of *Approved/Ready to Print*.
7. **Approved/Ready to Print:** The application has been approved and a registry ID card will be printed and sent to the applicant.

- 8. Denied/Pending Confirmation:** The application has not been approved and has been recommended for denial. Denial reasons could include things such as false information being provided in an application; the patient not having a debilitating medical condition listed in NDCC 19-24.1; no bona fide provider-patient relationship in existence, etc.

Once an individual has submitted an application to the Division, they cannot edit the application. If any changes need to be made to the application, the applicant should contact the Division at 701.328.1311 or by email at medmarijuana@nd.gov.

Including qualifying patients and designated caregivers, over 140 applications have been submitted in the registration system.

Question: When will ID cards be issued to patients and designated caregivers?

Answer: The Division anticipates issuing registry ID cards towards the end of December. The Division will print ID cards for patients and designated caregivers closer to when dispensaries will be open and product will be available for purchase. Because initial ID cards are only valid for a maximum of one year, the Division will issue cards as close as possible to when product is available.