

MEMO

TO: Prevention Partnership Providers and
Local Public Health Units

FROM: Tatia Hardy
Vaccines For Children/AFIX Coordinator

RE: Administration Fee for VFC Vaccines

DATE: December 12, 2011

Vaccines For Children (VFC) is a federal entitlement program that supplies providers with vaccines free of charge for children 18 and younger who are Medicaid-eligible, uninsured, underinsured or American Indian. Providers may charge an administration fee for these vaccines, but that amount must not exceed \$13.90. Providers may not charge for the cost of the vaccines.

The North Dakota Department of Health (NDDoH) has recently discovered through VFC compliance site visits that there are enrolled providers who are charging an administration fee for VFC vaccine that exceeds \$13.90 as a result of the clinical staff being unaware of the facility's billing practices. The Prevention Partnership Provider Enrollment is signed annually by all participating providers and states that the provider agrees to:

- Immunize eligible children with VFC or state-supplied vaccine at no charge to the patient for the vaccine.
- Not charge a vaccine administration fee to VFC-eligible children that exceeds the administration of fee cap of \$13.90 per dose.

Please have the attached form completed by the person at your facility who can verify the cost of vaccine and administration fee charged to patients receiving VFC vaccines. Return the form by mail by December 21, 2011.

Please feel free to contact the NDDoH Immunization Program with any questions or concerns at 701.328.3386 or toll-free at 800.472.2180

cc: Kirby Kruger, Director
Tracy Miller, State Epidemiologist
Dr. Kent Martin, State Medical Officer



Vaccines For Children Billing Survey

Date: _____

Facility name: _____

Person completing form (name and title): _____

Phone number: _____ Email: _____

Vaccines For Children (VFC) is a federal entitlement program that supplies providers with vaccines free of charge for children 18 and younger who are Medicaid-eligible, uninsured, underinsured or American Indian.

Please answer the following questions:

1. What is the administration fee charged to patients who receive VFC vaccine?

2. Are patients or Medicaid billed for the cost of state-supplied vaccines?

If yes, please give amounts by vaccine type below.

Signature: _____ Date: _____

Mail this completed form to the address below by December 21, 2011. Please feel free to call 701.328.2378 or 800.472.2180 with questions or concerns.

North Dakota Department of Health
Division of Disease Control
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2635 East Main Ave.
Bismarck, ND 58506-5520