



**FAMILY PLANNING PROGRAM  
POLICY AND PROCEDURE MANUAL**

**SECTION:** Program Administration  
**SUBJECT:** Competitive Grant Process

**POLICY:** North Dakota Family Planning Program competitive grant process.

**GUIDELINES:**

Specific criteria have been established by Title X and the ND FPP to provide guidelines to ensure that any sub-grantees funded by Title X are able to meet program requirements. The following competitive grant application process has been established.

1. A North Dakota Department of Health News Release will be issued announcing the competitive grant application and referring to the North Dakota Department of Health's Family Planning Program web site, where posted will be a listing all current family planning sub-grantees, indicating that the state is planning on contracting with these entities for the upcoming fiscal year with the option to renew for three additional one-year periods. Any organization that is not listed that is interested in applying for funding is directed to submit a letter of intent by the assigned due date. The letter of intent must document that the agency has the capacity to provide a family planning program in accordance with Section 1001 of the of the Family Planning Services and Population Research Act of 1970 (Public Law 91-572), all applicable federal regulations contained in Title X, 42 CFR, Subpart A, Part 59 along with the North Dakota Constitution and all applicable state regulations.
2. Once a letter of intent has been received and it has been determined that the applicant has the capacity to provide a family planning program according to the criteria listed above, a formal Request for Grant Proposals will then be issued for the corresponding service area.

**References:**

1. Section 1001 of the of the Family Planning Services and Population Research Act of 1970 (Public Law 91-572), all applicable federal regulations contained in Title X, 42 CFR, Subpart A, Part 59.