

North Dakota Family Planning

DELEGATE DIRECTORS MEETING

VIDEO-CONFERENCE OR MEETING ONE (1.866.776.9915)

FEBRUARY 6, 2013

WELCOME

Sara Upgren ~ FP Administrative Assistant

- ❖ Phone: 701.328.2228
- ❖ E-mail: supgren@nd.gov

GROUND RULES

- ✘ Cell phones on silent or vibrate.
- ✘ Phone/Video Conferencing on mute to limit disruption to group.
- ✘ Commitment to the group and the process
- ✘ Keep discussion focused on the task at hand
- ✘ Remember our purpose
- ✘ Check personal agendas at the door
- ✘ First name basis
- ✘ One person speaks at a time
- ✘ Everyone is responsible for the ground rules
- ✘ Parking lot items will be addressed at the close of the day

PAP REPORTS

CHANGE IN CPT CODE

× Depo

SUICIDE PREVENTION COLLABORATION

Micki Savelkoul

- ✘ Suicide Prevention Program Director

Cheryl Melbye

- ✘ Lifeline Representative

DISEASE CONTROL

Sarah Weninger

❖ Update

ELECTRONIC HEALTH RECORDS

- ❖ Agency updates

WORKING LUNCH

STATE REPORT

FPAR COMPARISONS

2012 *RED DENOTES DECREASE

Unduplicated Users by Age – Table 1 FPAR			
Age Group	2011	2012	Difference in Clients
Under 15	93	79	14
15-17	1016	898	118
18-19	1613	1390	223
20-24	4672	4193	479
25-29	2787	2616	171
30-34	1225	1243	18
35-39	627	621	6
40-44	446	457	11
Over 44	506	486	20
Total (female and male)	12985	11,983	1002

FPAR COMPARISONS CONT...

Unduplicated Users by Income Level – Table 4 FPAR			
Income as % of Poverty	2011	2012	Difference
100% or Less	5963	5193	770
101% - 150%	1974	1794	180
151% - 200%	1555	1491	64
201% - 250%	1153	1076	77
Over 250%	2249	2222	27
Unknown	91	207	116
Total	12985	11983	1002

FPAR COMPARISONS CONT...

Limited English Proficiency (LEP)

2011

2012

88

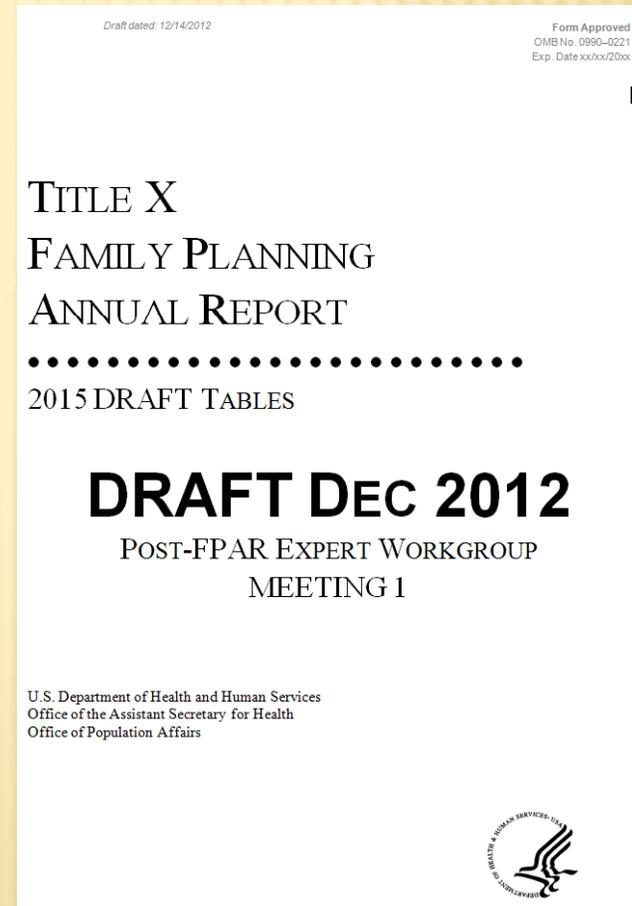
67

AHLERS

- ✘ Supply Visits

PROPOSED FPAR REVISIONS IN PROGRESS...

- ✘ Review of proposed revisions
- ✘ Region VIII has expressed concerns about:
 - + Cost of revising the FPAR
 - + Significance and use of all data proposed



TITLE X GUIDELINES



HUMAN TRAFFICKING

- ✘ Reminder to document training of all FP staff (including front office staff).

HIV COUNSELING AND INTERVIEW

- ✘ Training opportunity may be available in the future through Disease Control.

REVIEW OF FEDERAL FINDINGS

- ✘ North Dakota's federal review will take place the week of September 9, 2013.

OFFICE OF WOMEN'S HEALTH FUNDING

- ✘ \$3,000 - \$5,000 is available for project focused on ACA and Title X
- ✘ Project must have a focus on Women and Girls

ORAL HEALTH DATA COLLECTION

- ✘ Potential collaboration opportunity
- ✘ Potential funding opportunity

GRANT INFORMATION – DUE MAY 3, 2013

- ✘ Workplan
- ✘ Budget
- ✘ Budget Justification

REPORTING SCHEDULES

NORTH DAKOTA FAMILY PLANNING PROGRAM Delegate Report Schedule

REPORT	January	February	March	April	May	June	July	August	September	October	November	December
1. Midlevel clinician/physician peer review – chart review for practitioners not being reviewed at time of triennial site review								X				
2. Annual Client Survey (Summary) * Triennial Review years must provide hard copies with summary *												X
3. Ahlers CVR Transmission (15th day of month)	X	X	X	X	X	X	X	X	X	X	X	X
4. <u>Superbill</u> /fees for service report							X					
5. Monthly expenditure Report	X	X	X	X	X	X	X	X	X	X	X	X
6. Fee Schedule Changes	Submitted for approval as they occur and annually by August 15 th .											
7. Cost analysis	Submitted to state office for review upon completion.											
8. Independent financial audit report	Submit copy of report upon completion every two years.											
9. Competitive Grant (includes assurances, work plan, budget and budget justification)	Due every 4 years and/or as directed by state office.											
10. Continuation Grant (includes budget and budget justification.)	Due on non-competitive grant years as directed by state office. Revisions to work plan must be approved by the state office as they occur.											
11. Revised budget.	Due date as directed by state office.											
12. Human Subjects Research Proposals	Submitted for approval as they occur; must be approved prior to implementation.											
13. Internal Medical Audit				X						X		
14. Physician/Midlevel Practitioner Staffing Profile	X											
15. Quarterly Chart Review	X			X			X			X		
16. Pap cytology summary reports	X	X	X	X	X	X	X	X	X	X	X	X
17. Sterilization Report	X											
18. Progress Report, Services Provided and Service Site Information form	X											

Reports are due by the 15th of the month unless otherwise indicated.

SERVICE-SITE INFORMATION FORM

Grants Process Policy Notice 97003

**NORTH DAKOTA FAMILY PLANNING PROGRAM
SERVICE SITE INFORMATION
For upcoming grant year**

Delegate Agency:

DELEGATE AGENCY/SATELITE SITE	CITY	SERVICE AREA	OFFICE HOURS	CLINIC HOURS ¹

STAFFING PROFILE

- ✘ Revisions in progress

2013 POVERTY GUIDELINES RELEASED

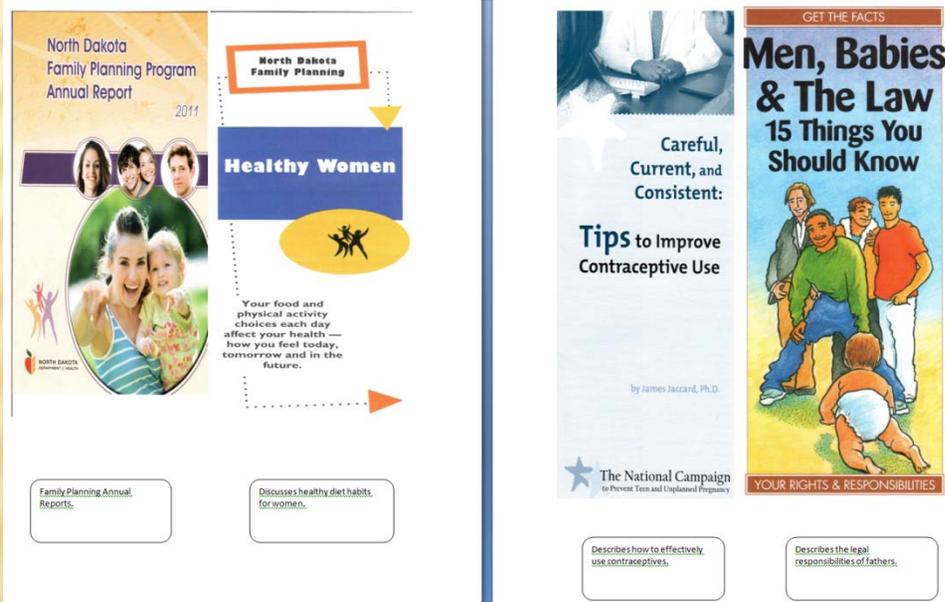
Persons in family/household	Poverty guideline
<i>For families/households with more than 8 persons, add \$4,020 for each additional person.</i>	
1	\$11,490
2	15,510
3	19,530
4	23,550
5	27,570
6	31,590
7	35,610
8	39,630
2013 Poverty Guidelines for the 48 Contiguous States and the District of Columbia Back to Top	

POLICIES

- ✘ Lobbying PA18
- ✘ State Training and In-Service PA7
- ✘ Grant Proposal PA23 *will be updated
- ✘ Client Survey QA3 *will be updated

RESOURCES

✘ Revised order form developed



Family Planning Program Materials Order Form
 ND Department of Health
 600 E. Boulevard Avenue, Bismarck, ND 58505-0200
 Fax: 701-328-1412

Delegate Agency	Date
UPS Delivery: Street Address/City/State/Zip	

Quantity

BROCHURES

- _____ Look Beneath the Surface
- _____ ND Family Planning Program Brochure (06/2012)
- _____ Protecting Fertility in Men and Women (06/2011)
- _____ Healthy Women (01/2008)
- _____ ND FPP booklet (education) (06/2011)
- _____ Men, Babies & the Law (2011)
- _____ Birth Control, Ten Things a Man Can Do (2009)
- _____ I'm Not Ready to Have a Baby Because... (2010)
- _____ North Dakota Family Planning Program (2009)
- _____ STD's Be Smart, Know the Risks (12/2010)
- _____ Ten Good Reasons NOT to Be a Teenage Parent (2008)
- _____ Tips to Improve Contraceptive Use (2010)

Revised 01/2013

NFPRHA

NATIONAL FAMILY PLANNING REPRODUCTIVE HEALTH ASSOCIATION

**SPEAKER: DANA THOMAS,
DIRECTOR OF POLICY AND ADVOCACY**

BREAK

INSURANCE BILLING

**SPEAKER: RENEE STROMME,
NORTH DAKOTA WOMEN'S NETWORK**

COMMITTEE REPORTS

Current family planning committee's include:

- ✘ Operational Committee
- ✘ QA Committee
- ✘ Protocol Committee
- ✘ Forms Committee – on hold
- ✘ Marketing Committee

MARKETING COMMITTEE

- × Local fact sheets
- × Facebook discussion
- × Outreach to low poverty clients
- × Website

AGENCY UPDATES

PARKING LOT DISCUSSION



EVALUATION – SURVEY MONKEY

