

Notes from *Criteria and Eligibility Subcommittee Meeting*
March 15, 2012

Capping Application Amount:

The group had a lengthy discussion on whether there should be a maximum request amount per application (a cap) or not. A consensus was not reached, points made included:

- Capping the application request amount would help to eliminate unrealistic and unsustainable requests.
- There is a limited amount of money available.
- Not capping the application amount helps to illustrate a truer picture of the industry need and provides leverage to increase the funds available.
- The question was raised: *Would capping the application amount encourage self-centric thinking rather than group thinking?*

Primary Agency

One agency should act as the primary agency to receive the funding and act as the primary contact. Those agencies involved, at the local level, shall determine who that agency will be.

Applications per Funding Area

Only one application will be accepted from each funding area. If more than one application is received from an area they will be returned and the submitting agencies will be instructed to work with one another to submit only one application. In the case that the agencies are unable to accomplish this they will be ineligible for funding.

MOUs and Signatures

Each application must be accompanied by a Memorandum of Understanding (MOU). The MOU is more than a Mutual Aid Agreement and must state the expectations/contributions of each party involved. It must also state that each agency agrees to the project plan submitted.

Additionally, each EMS agency within a funding area must be included in the planning and application process. If not the application must state why any uninvolved agencies are uninvolved.

Leadership Training

At least one individual from the funding area who serves in a leadership position (officer/decision maker) must have attended a leadership training or have plans to complete a form of leadership development during the grant cycle. The leadership development activity would not necessarily need to be a structured class/program.

Budget

A project budget for the funding area shall accompany the application. Each agency within the project shall also completely disclose their revenues and donations (mainly to determine they meet the \$10 per capita requirement).

Narrative

The applications shall include a narrative section that includes the following:

1. *Describe the funding area need that will be served by this project and the plan for using the money.*
2. *How will this project help you create or improve an 'integrated system' of care that increases efficiency and quality?*

Reporting

If an area accepts funding each ambulance service in that area will be required to report all failed/missed calls (amnesty will be granted). Should the department learn that a service is not reporting failed/missed calls that area shall be disqualified from all further funding (or penalized). In addition, each agency in the area will be required to report run data.

- What is reportable data?
- Should ambulance services be required to complete all of their reporting and disallowed from outsourcing the reporting?

Collaboration

Greater weight/preference will be given to applications with greater degrees of collaboration. This includes collaboration within a funding area and collaboration among funding areas.

Criteria/Eligibility Requirements to be Considered

- Average time on runs
- Collection policy & practices
- Population served
- Active providers (define)
- Call volume
- Determination of critical service (how do you make the determination)
- Audit requirement
- ALS v. BLS
- Quality program/medical direction involvement
- Collaboration

Aside

What will be done with any extra/remaining funding?