

**Healthy North Dakota Early Childhood Alliance (HNDECA)
Stakeholder Committee Meeting
April 23, 2009
Bismarck Veterans Memorial Public Library
515 N 5th Street – Bismarck
Lower Level Meeting Room**

Proposed Agenda

Proposed Meeting Goals:

- To receive updates on the status of the ECCS grant;
- To receive information about logic models, databases, data collection and project evaluation;
- To receive information regarding the HNDECA informal needs assessment;
- To discuss legislative outcomes;
- To review and revise the HNDECA Work Plan;
- To organize a schedule and tasks for the upcoming year; and
- To identify next steps in planning.

9:00 a.m.

Welcome and Introductions
Review of Consensus-based Decision-making
Review of Ground Rules
Review of Proposed Agenda

9:30 a.m.

Professional Education and Presentations:

- Review/Update on ECCS Grant Proposal: Cheryle Masset-Martz
- Overview of Logic Models & Their Uses for HNDECA: Dr. Richard Rathge
- Development of a Centralized Database by KIDS COUNT: Dr. Richard Rathge
- Data Collection Efforts and Projects: Dr. Richard Rathge
- Review of Stakeholder Needs Assessment: Cheryle Masset-Martz

11:30 a.m.

Questions, Answers and Clarifications

12:00 noon

Lunch (provided) and Informal Discussion of Legislative Outcomes

12:45 p.m.

HNDECA Work Plan: Incorporating the Logic Model

- Assuring Data Driven Answers to Performance Measures

- Integrating Other Agency Work and Accomplishments; the Issue of “Taking Credit”
- Reassessment of Priorities

2:00 p.m. Break

2:15 p.m. HNDECA Work Plan: Incorporating the Logic Model (continued)

2:45 p.m. Organizing for the New HNDECA Grant Year

HNDECA Steering Committee:

1. Membership Composition
2. Funding Leverage
3. Training Efforts/Frameworks Follow-up
4. Promotional Materials (folders and inserts)
5. Set Meeting Date

HNDECA Subcommittees:

1. Work plan/Logic Model Integration
2. Identify Missing Stakeholders
3. Setting a Common Agenda
4. Set Meeting Dates

3:15 p.m. Identification of Any Other Next Steps
Summary Comments

4:00 p.m. Adjourn

Handouts: Meeting Agenda
HNDECA Work Plan