

**HNDECA Access to Health Insurance and Medical Home meeting minutes**  
**December 15, 2011**  
**9 am to 11 am**  
**Sakakawea room**

**Present:** Cheryle Masset Martz, Sue Burns, Kim Hruby, Jodi Hulm, Linda Rorman and Irene Karnopp

**By phone:** Richard Rathge and Donene Feist

**Discussion:**

The current Early Childhood Comprehensive System (ECCS) grant which funds the work of the HNDECA will end on May 31, 2012. At this time Cheryle has not received any information from the Feds regarding the future or funding of the ECCS program. Cheryle believes that between the Home Visiting grant and the Race to the Top grant is how the Feds plan on moving ECCS forward. Cheryle wanted to utilize ECCS funds to help fund the Home Visiting grant that PCand will be writing for but is not allowed by the NDDOH. It was decided at the recent HNDECA Leadership Team meeting that PCAND will be the convener of HNDECA meetings (for all Stakeholder, Leadership and Subcommittees) in the event that the ECCS grant is no longer supported by the federal government. The HNDECA will not be changing its name in this transition.

Cheryle and Linda Rorman met with Lt. Governor Wrigley and Kayla Effertz in November 2011 regarding the Governor's North Dakota Early Childhood Education Council (NDECEC). Cheryle provided Lt Governor Wrigley with an overview of the ECCS grant and the HNDECA (membership) and the HNDECA work plans. She also provided him copies of all of the letters and photos submitted by Head Start families for the 2011 Legislative Messaging project. Linda Rorman shared information regarding Head Start and voiced the concerns/issues of Head Start in ND. They also talked about the plans for an Early Childhood Summit and HNDECA had scheduled for August 2011 but was postponed due to the flood in August 2011. They spoke of the importance of educating the NDECEC regarding early childhood care and education and reminding NDECEC members about the written goals of the council (outlined in HB1400 which established the NDECEC in 2009 legislative session). Cheryle provided a copy of the "Building Ready States" document and reflected on the correlation between the action steps of the document and the goals of the NDECEC. Cheryle offered to provide travel funds for the NDECEC through the end of May and then State Head Start Collaboration Office grant will take over starting June 1, 2012. A meeting of the NDECEC will be scheduled in the new future as soon as new committee members are assigned to replace those with expired term limits.

**Goal 1: Initiate a face-to-face meeting with the staff of Bridge to Benefits, KIDSNOW and CHAT which is through the Insurance Department to discuss and determine strategies to assist families with special health care needs.**

Cheryle will convene a meeting to identify and discuss strategies to better assist families who have a child(ren) with special health care needs. Partners identified to be invited to the meeting include representation from CHAT - Insurance Department, FamNet, Children's Special Health Services, Marcy Decker with Stark County, KIDSNOW and Bridge to Benefits. Next steps will be determined.

**Goal 1-2: Research the potential implantation of Bright Futures Program Statewide.**

Cheryle purchased enough Bright Future toolkits in May 2011 to support the Local Public Health Units around the state. Discussion has been held with the DONs and everyone willing to utilize the toolkits. A project team including Jodi Hulm, Cheryle Masset Martz, Joyal Meyer will meet with Kim Mertz, Title V Block grant director to discuss a project outline and funding sources. The focus will be the public health units and their satellites and Head Starts. Linda Rorman will be contacted as the project moves forward in regards to the Head Starts involvement. A Bright Futures training will be developed and webcast to be stored on the NDDOH website. Discussion about the use of Bright Futures by private providers and many of the different/complex situations between private providers were identified. It was decided that at this time the project would move forward and work with those entities that were willing and able to utilize Bright Futures and perhaps in the future we would incorporate private providers around the state.

Cheryle will change the goal to read “To implement the Bright Futures program throughout the public health units and Head Start statewide.” The activities related to the goal will be modified as well once the project team has met and identified all of the activities involved in the project.

Activity 1 Goal 2-A: Develop survey to access how many North Dakota Public Health Units are currently utilizing Bright Futures and if they are not, if they would like to. Cheryle will contact Kelly Nagel to assist with the survey.

**Goal: To continue to support the Medical Home program.**

The goal has been changed to “To continue to support and promote Medical Home as best practice.”

The current objective states that HNDECA will increase the portion of children in North Dakota with Medical Home. Cheryle discussed that it perhaps isn’t the role of HNDECA or our ability to “increase the portion of children” but perhaps the wording of the objective should be changed to be more reflective of what the role of HNDECA can accomplish.

The objective will be reworded to “The HNDECA membership will continue to support partnerships and networks involved with Medical Home.”

Activity 1-3B: Monitor the activities of integration of health and other transitions activities and to provide support. The performance measure would be the number of partners that are working and participating with Medical Home as partners. The list of Partners and Roles on the HNDECA work plan was updated and Kim Hruby was identified as the responsible committee member for the HNDECA. Kim will be responsible for correlating work efforts of other entities working with Medical Home and HNDECA participants and keeping the HNDECA informed of those activities.

**Other:**  
**Next meeting:**

TBD