NON-VIABLE VACCINE RETURN AND WASTAGE FORM

NORTH DAKOTA DEPARTMENT OF HEALTH
SFN 53767 (Revised 12-2009)

Division of Disease Control
2635 East Main Ave. PO Box 5520
Bismarck, ND 58506-5520
Telephone No.: 701.328.3386 or toll-free 800.472.2180
Fax No.: 701.328.2499

Provider			
Provider ID Number:	**Provider Name:**		**Date:**
Address:	**City:**	**State:** **ND**	**Zip Code:**
Contact Person:	**Telephone Number:**	**Fax Number:**	

1. Complete this form before returning unopened, non-viable vaccine.
2. Make two copies of this form, one for your records and one for McKesson.
3. Prior to shipping unopened non-viable vaccine, fax form to the NDDoH Immunization Program at 701.328.2499.
4. Ship unopened non-viable vaccine and a copy of the completed return form to McKesson in a shipping container received from previous vaccine shipments. Open vials, including multdose vials, or open pre-filled syringes, cannot be sent to McKesson. For vaccine in open vials/syringes, use this form to report the wasted/expired vaccine, and then dispose of it per your facility's policy.
5. Contact NDDoH to coordinate the pickup. A return label will be sent to you if your facility has a regularly scheduled pickup. If your facility does not have a regularly scheduled pickup, McKesson will send a label along with UPS to pick up the return. **Do not contact UPS or McKesson directly to arrange for a pick up.**
6. **DO NOT ship viable vaccine to McKesson.**
7. **DO NOT ship viable or non-viable vaccine to the NDDoH.**

Has this return/wastage been entered in NDIIS (THOR) by your facility? **YES** ☐ **NO** ☐

Return Code (Enter number of Return Code in area below)	Explanation of Reasons 2 through 7:
1. Expired 2. Refrigerator/freezer failure 3. Power failure 4. Refrigerator/freezer unplugged 5. Failure to store properly upon receipt 6. Unusable upon delivery 7. Other (i.e., vial dropped, vaccine refused by patient after being drawn up, etc.)	

Required Vaccine Information

Return Code (See Above)	Vaccine	Doses	Manufacturer	Lot Number	Expiration Date