STATE HEALTH COUNCIL
November 14, 2018

A meeting of the State Health Council was called to order by Chairman Genny Dienstmann at 9:00 a.m. on Wednesday, November 14, 2018 in Room 212 of the Judicial Wing, State Capitol, Bismarck, ND.

Members present:
Genny Dienstmann, Bismarck, Chairman
Duane Pool, Bismarck, Vice Chairman
Leona Koch, Raleigh, Secretary
Howard Anderson, Turtle Lake
Darrold Bertsch, Beulah
Mike Holmes, Grand Forks
Wade Peterson, Bismarck
Kristin Roers, Fargo
Dennis Wolf, Dickinson

Members absent:
Greg Allen, Jamestown
Mike Fedorchak, Bismarck

Staff members present:
Mylynn Tuft, State Health Officer
Darleen Bartz, Health Resources Section
Londa Rodahl, Recording Secretary
Brenda Weisz, Fiscal & Operations Section
Bobbie Will, Primary Care Office

Others present: See ATTACHMENT A

Minutes

HOWARD ANDERSON MOVED THE APPROVAL OF THE MAY 16, MAY 22 AND JULY 19, 2018 MINUTES AS DISTRIBUTED. SECOND BY DENNIS WOLF AND CARRIED.

Primary Care Office

Bobbie Will presented and reviewed the following:
- Maps showing representation of where the loan repayment providers are located.
- Retention statistics for physicians, dentists and physician assistants since the beginning of the programs.
- Proposed questions to be added to the loan repayment application for the applicants to compose their personal statements. This will be on applications for health care providers but not dentists or veterinarians.
HOWARD ANDERSON MOVED THE APPROVAL OF ADDING THE FIVE QUESTIONS TO THE LOAN REPAYMENT APPLICATION FOR HEALTH CARE PROVIDERS. SECOND BY KRISTIN ROERS AND CARRIED.

- The policy manual states that Veteran's Administration hospital providers cannot apply for loan repayment since there are federal loan repayment options. However, these providers don't always seek the federal options due to the tough competition for the loans and the extensive criteria they must meet. Some are hired with the facility telling them they will be receiving loan repayment and then never receive it. The policy manual committee feels this restriction should be deleted and these providers should be given the opportunity to apply for the state programs.
- The policy manual is very vague on the payment process, which causes confusion on who pays what to whom. Bobbie would like to add a very detailed explanation of the process to the manual. It was questioned if this could be added under the FAQ section of the website.

DUANE POOL MOVED TO ADDRESS THE PAYMENT PROCESS IN THE POLICY MANUAL. LEONA KOCH SECONDED.

The Chair requested a roll call vote and the MOTION CARRIED. Anderson, Bertsch, Dienstmann, Holmes, Koch, Peterson, Pool, Roers, and Wolf voted 'aye'. There were no 'nay' votes. Allen and Fedorchak—absent.

HOWARD ANDERSON MOVED TO REMOVE FROM THE POLICY MANUAL THE EXCLUSION FOR A VETERAN'S ADMINISTRATION APPLICATION IF THEY HAVEN'T RECEIVED FEDERAL FUNDS AND THAT THE OTHER CRITERIA REQUIRED, WHICH ARE PARTICULAR TO THE RURAL AREAS, CONTINUE TO APPLY. SECOND BY DUANE POOL.

The Chair requested a roll call vote and the MOTION CARRIED. Anderson, Bertsch, Holmes, Koch, Pool, and Wolf voted 'aye'. Dienstmann, Peterson and Roers voted 'nay'. Allen and Fedorchak—absent.

- Loan recipient contract: Bobbie noted that Clinton S. Miller, DDS, who is a Harvey dentist, purchased a Jamestown practice hoping to hire someone for that location. He contacted Bobbie about the situation and she told him to proceed with practicing in both locations and that she'd bring it to the Council. He started serving patients one day a week in Jamestown, which grew to two days a week. He accepts new Medicaid patients in Jamestown and is currently the only one that does. He is splitting his staff between Harvey and Jamestown but our contract with him is only for Harvey. He requested the Council's approval to allow him to continue in both locations until he can hire someone in Jamestown without causing him to be considered in default on his loan repayment contract.
HOWARD ANDERSON MOVED THAT WE MODIFY THE CONTRACT FOR CLINTON S. MILLER, DDS, SO HE CAN WORK IN BOTH HARVEY AND JAMESTOWN UNTIL HE HIRES A DENTIST FOR THE JAMESTOWN PRACTICE SITE. SECOND BY MIKE HOLMES.

KRISTIN ROERS MOVED TO AMEND THE MOTION TO INCLUDE IN DR. MILLER’S CONTRACT THAT NO MORE THAN 50% OF HIS PRACTICE TIME CAN BE IN JAMESTOWN. HOWARD ANDERSON AND MIKE HOLMES AGREED WITH THE AMENDMENT.

The Chair requested a roll call vote and the MOTION CARRIED. Anderson, Bertsch, Dienstmann, Holmes, Koch, Peterson, Pool, and Roers voted ‘aye’. There were no ‘nay’ votes. Allen, Fedorchak and Wolf—absent.

- Defaults on loan repayment contracts.

**Department Budget**

Brenda Weisz presented the Department’s 2019-2021 budget request (see ATTACHMENT B).

**Section Update**

Darleen Bartz presented an overview of the Health Resources Section.

**Election of Officers**

Election was held with the following elected: Genny Dienstmann, chairman; Duane Pool, vice chairman; and Leona Koch, secretary.

The Chair requested a roll call vote and the MOTION CARRIED. Anderson, Bertsch, Dienstmann, Holmes, Koch, Peterson, Pool, Roers, and Wolf voted ‘aye’. There were no ‘nay’ votes. Allen and Fedorchak—absent.

**Other Business**

Mylynn Tufte updated the Council on activities of the Main Street Initiative (MSI):
- We submitted the MSI as a case study for the Surgeon General’s report, which is being written on the intersection of health in the economy and how partnerships improve health. The Health Department is on the Health & Wellness Steering Committee with targeted campaigns promoting health and well-being.
- Children’s Behavioral Health Task Force is working on recommendations around suicide, bullying, childhood trauma, etc. to add to the larger report on behavioral health that was submitted during the interim.
- Reinventing Government: This is something that we'll see in the legislative session around IT unification—which we're working on in the Department.
- Transforming Education: The K-12 workgroup has finished their recommendation and are writing a report. One of the things we've heard from that group is that behavioral health continues to be the #1, #2 and #3 within the K-12 schools.
- Strengthening Tribal Relations: On December 19-20, the Indian Affairs Commission is having their second tribal government-to-government relations conference. One of the things that we are looking at and considering is establishing a ND tribal health board.

She also noted that Chris Jones, executive director of the ND Department of Human Services, asked her to mention that many changes are taking place statewide regarding Medicaid eligibility and county social services and those changes seem to be going well.

The meeting adjourned at 11:45 a.m.

Submitted,

Leona Koch, Secretary
<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Representing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Courtney Klauche</td>
<td>1022 E Interstate</td>
<td>ND Med Assoc</td>
</tr>
<tr>
<td>Tim Blais</td>
<td>1422 E Interstate</td>
<td>ND Hospital Assoc</td>
</tr>
<tr>
<td>Brenda Weisz</td>
<td></td>
<td>DOH</td>
</tr>
<tr>
<td>Darleen Bartz</td>
<td></td>
<td>ND DoH</td>
</tr>
<tr>
<td>Dave Wilke</td>
<td></td>
<td>ND DoH</td>
</tr>
<tr>
<td>Bruce Pestka</td>
<td></td>
<td>ND DoH</td>
</tr>
<tr>
<td>Kelly Fendel</td>
<td></td>
<td>ND DoH</td>
</tr>
<tr>
<td>Monte Engel</td>
<td></td>
<td>ND DoH</td>
</tr>
<tr>
<td>Stacy Kusler</td>
<td>UND School of Medicine</td>
<td>UND CTR. FOR RURAL HEALTH</td>
</tr>
</tbody>
</table>
Health Council
Overview
2019 - 2021 Budget Request
November 14, 2018

Brenda M. Weisz, Chief Financial Officer
<table>
<thead>
<tr>
<th>Description</th>
<th>2015-17 Expenditures</th>
<th>2017-19 Appropriation</th>
<th>Budget Changes</th>
<th>2019-21 Budget Request</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Wages</td>
<td>34,125,690</td>
<td>36,662,564</td>
<td>(3,035,553)</td>
<td>33,627,011</td>
</tr>
<tr>
<td>Operating Expenses</td>
<td>30,903,138</td>
<td>29,901,909</td>
<td>1,170,925</td>
<td>31,072,834</td>
</tr>
<tr>
<td>Capital Assets</td>
<td>2,143,416</td>
<td>2,188,491</td>
<td>1,322</td>
<td>2,189,813</td>
</tr>
<tr>
<td>Grants</td>
<td>40,864,520</td>
<td>46,476,941</td>
<td>7,017,061</td>
<td>53,494,002</td>
</tr>
<tr>
<td>Tobacco Prevention &amp; Control</td>
<td>5,799,729</td>
<td>13,646,704</td>
<td>(880,321)</td>
<td>12,766,383</td>
</tr>
<tr>
<td>WIC Food Payments</td>
<td>18,868,331</td>
<td>20,200,000</td>
<td>(420,000)</td>
<td>19,780,000</td>
</tr>
<tr>
<td>Medical Marijuana</td>
<td>77,305</td>
<td>1,560,770</td>
<td>(1,560,770)</td>
<td>0</td>
</tr>
<tr>
<td>Total By Line Item</td>
<td>132,782,129</td>
<td>150,637,379</td>
<td>2,292,664</td>
<td>152,930,043</td>
</tr>
<tr>
<td>General Fund</td>
<td>36,572,415</td>
<td>32,750,309</td>
<td>8,648,811</td>
<td>41,399,120</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>82,632,354</td>
<td>92,481,318</td>
<td>8,367,886</td>
<td>100,849,204</td>
</tr>
<tr>
<td>Special Funds</td>
<td>13,622,360</td>
<td>25,405,752</td>
<td>(14,724,033)</td>
<td>10,681,719</td>
</tr>
<tr>
<td>Total By Fund</td>
<td>132,827,129</td>
<td>150,637,379</td>
<td>2,292,664</td>
<td>152,930,043</td>
</tr>
<tr>
<td>FTEs</td>
<td>210.00</td>
<td>211.50</td>
<td>(10.50)</td>
<td>201.00</td>
</tr>
</tbody>
</table>
2019 – 2021 BUDGET REQUEST
BY LINE ITEM & FUNDING SOURCE

2019 - 2021 Funding by Line Item

- Salaries and Wages: 13%
- Operating Expenses: 22%
- Capital Assets: 35%
- Grants: 8%
- Tobacco Prevention & Control: 2%
- WIC Food Payments: 2%

2019 - 2021 Budget Funding Source

- General Fund: 66%
- Federal Funds: 27%
- Special Funds: 7%

NORTH DAKOTA DEPARTMENT OF HEALTH
BUDGET REDUCTIONS

Fiscal and Operations

FTE

Reduced a .50 Account Technician in the Accounting Division as result of streamlining workflow and processes and a 1.0 Office Assistant in the Medical Marijuana Division due to the capabilities of the new Information Management System selected for the program.

- Total Reduction 1.50 FTE
- General Fund - $24,617

General Fund

In addition to the GF reduction related to FTE the following additional reduction(s) were made to the General Fund:

Reduction of $525,000 in the grants line item for payments to Local Public Health in the area of State Aid with the intent to strive for efficiencies among local public health units and coordination of services among regions.

Reduction of $1,542,106 for the operations of the Vital Records Division with the intent to self-fund the services provided to North Dakota citizens with the fees collected for birth and death certificates issued. Any excess of collections is intended to be transferred to the general fund.
BUDGET REDUCTIONS

Fiscal and Operations Cont.

Special Funds

Reduction of $742,434 due to the Medical Marijuana program being appropriated with a continuing appropriation therefore no longer requiring a special fund appropriation.

Reduction of $225,331 as a result of miscellaneous special fund grant sources that have ended or will no longer be pursued.

Reduction of $36,000 from the Student Loan Trust fund as a result of the 10% reduction outlined in the Governor’s budget guidelines. Funding from the Student Loan Trust fund supports the Dental Loan Repayment Program.

Medical Services

FTE

Reduced a 1.0 Field Epidemiologist in the Disease Control Division due to streamlining and 3.0 FTE in the Medical Examiner’s Division, which includes the state forensic examiner, administrator of the forensic examiner’s office and an autopsy assistant.

- Total Reduction 4.00 FTE
- General Fund - $974,710
BUDGET REDUCTIONS

Medical Services Cont.

General Fund

In addition to the GF reduction related to FTE the following additional reduction(s) were made to the General Fund:

Reduction of $924,185 for the operation costs of the Medical Examiner’s Division. The reduction reflects the proposal of the UND Pathology Department preforming all forensic examinations for ND for the following reasons:

- UND is better positioned to leverage research grants to assist in the funding for forensic examiner services for the state.
- UND may be able to initiate a forensic pathology fellowship.
- UND generally employs 4 forensic pathologists on staff and perform autopsies for 21 eastern ND counties through contract with the Department.
- UND utilizes an electronic forensic reporting system, the Department currently utilizes a manual recordkeeping system.
- Distance/transportation costs to Grand Forks could be an issue for western counties. However, Bismarck facility could be a satellite.
BUDGET REDUCTIONS

Health Resources

FTE

Reduced a 1.0 Administrative Assistant as a result of planned automation to the Nurse Aid Registry in the Health Facilities Division and a 1.0 FTE Health Care Surveyor in the Health Facilities Division as we look for efficiencies in the survey process.

- Total Reduction 2.00 FTE
- General Fund - $104,486
- Special Fund - $57,081

Special Funds

In addition to the reduction related to FTE the following additional reduction was made to Special Funds:

Reduction in travel of $8,574 due to efficiencies created by implementing on-line training.
BUDGET REDUCTIONS

Healthy and Safe Communities

FTE

Reductions were made as follows:

- Reduced a 1.0 Administrative Assistant as a result of efficiencies being implemented with the administrative assistant staffing throughout the Section (FTE reduced in Community & Health Systems Division). The funding from this position which was 100% federal funds is being reinvested in the colorectal cancer program.

- Reduced a .50 Public Health Nurse consultant position in the Health Promotion Division. The funding from this position was 100% federal funds and was reinvested in the school sealant program.

- Reduced a .50 Public Health Nurse consultant position in the Injury and Violence Prevention Division. The funding from this position was a combination of general and federal funds and had been shifted to the newly established Health Equity program manager.

- Total Reduction 2.00 FTE

- General Fund - $0 - see comments above

- Special Fund - $0 – see comments above
BUDGET REDUCTIONS

Healthy and Safe Communities Cont.

General Fund

Reduction in professional services of $64,480 related to the colorectal cancer program due to changes in the program with more efficient screening methods.

Reduction in grants of $50,000 to the Domestic Violence Offender treatment program to align with department priorities.

Reduction of $845,000 in the Tobacco program in with majority of the reduction in media services.

Emergency Preparedness and Response

FTE

Reduced a 1.0 Administrative Assistant in the Emergency Medical System Division as a result of efficiencies being implemented within the Section.

- Total Reduction 1.00 FTE
- General Fund - $54,191
BUDGET REDUCTIONS

Emergency Preparedness and Response Cont.

General Fund

In addition to the GF reduction related to FTE the following additional reduction(s) were made to the General Fund:

Reduction of $75,642 in professional services for stroke and cardiac care training funds since training in this manner is no longer being requested or utilized.

Special Funds

Reduction of $125,000 from the Insurance Tax Distribution fund as a result of the 10% reduction outlined in the Governor’s budget guidelines. Funding from the Insurance Tax Distribution fund supports the Rural EMS Grant Program.
### Optional Adjustment Summary

#### 2019-21 Budget

<table>
<thead>
<tr>
<th>Section</th>
<th>General Fund</th>
<th>Federal Funds</th>
<th>Special Funds</th>
<th>Operating &amp; Cap Assets</th>
<th>Grants</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EPR</strong></td>
<td>(1,388,243)</td>
<td></td>
<td></td>
<td></td>
<td>(1,388,243)</td>
<td></td>
</tr>
<tr>
<td>F&amp;O</td>
<td></td>
<td>1,923,322</td>
<td>1,218,501</td>
<td>704,821</td>
<td></td>
<td>1,923,322</td>
</tr>
<tr>
<td>HSC</td>
<td></td>
<td>720,540</td>
<td></td>
<td>152,830</td>
<td>67,710</td>
<td>500,000</td>
</tr>
<tr>
<td>MS</td>
<td></td>
<td>1,220,000</td>
<td></td>
<td>1,220,000</td>
<td></td>
<td>1,220,000</td>
</tr>
<tr>
<td>HR</td>
<td></td>
<td>185,922</td>
<td></td>
<td>159,737</td>
<td>26,185</td>
<td>185,922</td>
</tr>
<tr>
<td>MS</td>
<td></td>
<td>450,000</td>
<td></td>
<td>450,000</td>
<td></td>
<td>450,000</td>
</tr>
<tr>
<td>EPR</td>
<td></td>
<td>126,000</td>
<td></td>
<td>126,000</td>
<td></td>
<td>126,000</td>
</tr>
<tr>
<td>F&amp;O</td>
<td></td>
<td>1,542,106</td>
<td></td>
<td>1,218,501</td>
<td>323,605</td>
<td>1,542,106</td>
</tr>
<tr>
<td>MS</td>
<td></td>
<td>1,861,602</td>
<td></td>
<td>937,417</td>
<td>924,185</td>
<td>1,861,602</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5.00</td>
<td>$ 6,106,170</td>
<td>$ -1,923,322</td>
<td>$ 3,866,986</td>
<td>$ 3,842,506</td>
<td>$ 500,000</td>
</tr>
</tbody>
</table>

NORTH DAKOTA DEPARTMENT OF HEALTH