

**Children's Special Health Services (CSHS)
Family Advisory Council Meeting Minutes
November 18, 2006**

Welcome/Introductions/Announcements:

Tammy welcomed the following individuals to the meeting:

Present from the Family Advisory Council: Lisa Beckman, Carla Peltier, Lori Hanson (phone), Laura Roberts, Cheryl Klee, Donene Feist, and Jennifer Restemayer.

Present from CSHS: Sue Burns, Leann Bayman, Kora Dockter, Devaiah Muccatira, and Tammy Gallup-Millner.

An updated membership list was distributed. Carla requested her work extension be changed.

Follow-up:

August 2006 Family Advisory Council meeting minutes were accepted as written.

The Review/Recommendation form that resulted from the August 2006 meeting was reviewed. Members suggested that "pharmacy" be considered as an addition to the *CSHS Authorization to Disclose* form so they receive a copy of the notice of action or reevaluation notices sent out to providers with all financial reviews.

Tammy relayed the updated CSHS Policies and Procedures Manual would be mailed out to County Social Service staff in December 2006 with a January 1, 2007 effective date. The goal with the revision was to assure the manual reflected current practice. Sections of the manual had previously been reviewed by the Family Advisory Council in August. The draft had also been reviewed within DHS and at the October county training event. Staff were in process of compiling accompanying resource binder materials.

Tammy passed around the materials that were put together for the annual County Social Services Training event that was held October 26, 2006. Lisa requested that a copy of the Focus on Progress Fact Sheet that was included in the packet be provided to Family Advisory Council members. The agenda included a program administration update and a thorough review of the policy and procedure manual, including care coordination responsibilities of county staff. Presenters also provided information about cystic fibrosis from a medical provider, team social worker, and family perspective. Staff determined a policy review was needed because of turnover with county staff. Priorities covered included problem areas identified by state-level staff as well as new content that had been added to the manual. There were 36 in attendance at the training and evaluations were very positive.

Updates:

National Update

Tammy relayed she had recently attended a federal Partnership meeting in Washington DC which focused on leadership, legacy and vision for the future of maternal and child health. Emerging issues in child health included the Deficit Reduction Act (DRA) and the SCHIP

reauthorization. With the DRA, states have the option to change federal benefits standards for children, which has implications for EPSDT. States also have the option to expand Medicaid through a buy-in program for children who meet SSI disability criteria but do not meet income requirements. With the SCHIP reauthorization, national child advocates are encouraging quality, comprehensive, developmentally appropriate care for children in addition to support for continued coverage and enrollment.

Title V programs are participating in a Health Resources and Services Administration (HRSA) Performance Review. The goal is shared accountability for HRSA grantees in North Dakota through development of a common set of performance measures and collaborative planning and work activities. ND partners will focus on overall access to and utilization of preventive and primary care.

Tammy relayed that there was an opportunity for family representatives to apply for a family Scholarship to attend the Association of Maternal & Child Health Programs (AMCHP) annual conference March 3-7, 2007 in Arlington, VA. Laura Roberts indicated an interest in possible attendance. Tammy will check with AMCHP to see if it is possible to allow two members of her family to attend together.

Department of Human Services Update

Tammy relayed the Budget Committee on Human Services had met September 12-13, 2006. Maggie Anderson, Director of the Medical Services Division, provided testimony on options for providing Medicaid services for children with special health care needs. She also shared information regarding the status of the department's waiver request and the availability of similar waivers in surrounding states. Family members and advocates testified regarding the children with special health care needs study.

Tammy relayed that the Medical Needs Task Force met on August 30, 2006 and October 4, 2006. The August meeting focused on general system design of the waiver and review of major decision points. Changes stemming from contacts with staff members from the Centers for Medicare & Medicaid Services (CMS) were addressed at the October meeting. Issues such as level of care screening, prioritizing need, self-direction, and case management were discussed. The next meeting of the task force is scheduled for November 29, 2006. The goal is to have the waiver application available for public comment in December. The application needs to be approved and the program funded before implementation can commence.

Tammy relayed that the Department of Human Services submitted a \$1.1 billion budget to OMB for the 2007-2009 biennium. This budget has not yet been finalized by the Governor. For the new biennium, the CSHS budget was moved into the Department of Health. Other areas of interest in the Department of Human Services budget including the following:

- Children's Health Insurance Program – planned for growth with 3,958 children
- Fully funded the Family Subsidy Program through Developmental Disabilities
- Requested funding for the Medicaid Buy-In program and waiver for medically fragile children as an optional program expansion request (not in the base budget)

Tammy relayed there have been organizational changes within the Medical Services Division. In future, there will be three assistant directors to help manage the division. Staff resignations have also occurred including one Assistant Division Director, the Medicaid Health Tracks (EPSDT) director, and an administrative assistant staff member in CSHS.

Department of Health Update

Kora attended the School Health and Wellness meeting that was held on November 14, 2006. The goal of the meeting was to gather feedback regarding program development for a statewide school health and wellness program in preparation for the upcoming legislative session. Family Advisory Council members had received information about the meeting and the opportunity to provide input. Some issues discussed included roles/tasks of school nurses, school nurse consultants for the birth to five population, and nurse qualifications.

CSHS Program Reports:

Public Information Update

The 2006 CSHS Public Information Report and 2007 Public Information Plan were shared with the Family Advisory Council. 97% of the planned activities were completed in 2006.

Strategic Planning Measures

Tammy shared a copy of the CSHS state performance measures with council members. Results for state fiscal years 2005 and 2006 were provided.

CSHS Systems Report:

Kora and Donene gave a great PowerPoint presentation entitled “*Every Child Deserves a Medical Home*” and provided an update on activities of the ND Medical Home Team. Sue shared information on goals related to medical home that have been included in the Early Childhood Comprehensive Systems grant

Family Support Coalition:

Tammy relayed she had written a letter of support for a Rural Health Network Planning Grant submitted by the North Dakota Center for Persons with Disabilities in collaboration with the ND Center for Rural Health’s Family to Family Network and Family Voices of ND. The focus of the grant is development of a ND Family Support Coalition and conduction of a strategic planning process.

Open Discussion:

Family Advisory Council members were invited to suggest upcoming agenda topics. February meeting dates were also discussed.

Reimbursement Forms/Adjourn:

Reimbursement forms were completed and the meeting adjourned.

Next Meeting: Saturday, February 17, 2007 from 9:00 – 12:00 noon