



**XI. Testing Procedure for Determining Asbestos and Type of Asbestos Material(s)**

<input type="checkbox"/> PLM <input type="checkbox"/> Other: <input type="checkbox"/> TEM	Type of Asbestos-Containing Material(s)
--	---

**XII. Description of Work Practices and Engineering Controls to Prevent Asbestos Emissions (check all that apply)**

<input type="checkbox"/> Adequately Wet Materials	<input type="checkbox"/> Glove Bag	<input type="checkbox"/> Seal in Leaktight Containers	<input type="checkbox"/> Encapsulate
<input type="checkbox"/> Negative Air Containment	<input type="checkbox"/> Seal in Leaktight Wrapping	<input type="checkbox"/> Mini-enclosure	<input type="checkbox"/> Other:

**XIII. Description of Planned Demolition or Renovation Work (backhoe, bulldozer, hand removal, etc.)**

	Will the Facility or Facility Debris be Burned? <input type="checkbox"/> Yes <input type="checkbox"/> No    If yes, you must contact your local Health Unit or the Air Quality Division at 701.328.5188, to complete an open burn variance application: <b>SFN 8509.</b>
--	---

**XIV. Waste Transporter**

Name			
Address	City	State	Zip Code
Contact Person		Telephone Number	

**XV. Waste Disposal Site**

Name	Permit Number	Telephone Number	
Address	City	State	Zip Code

**XVI. If Demolition was Ordered by Government Agency, Identify the Agency and Attach a Copy of the Order**

Name	Title	Telephone Number
Authority/Agency	Date of Order (MM/DD/YY)	

**XVII. If Emergency Renovation, Please Complete this Section**

Date of Emergency (MM/DD/YY)	Hour of Emergency
Description of the emergency or sudden event:	
Explanation of how the event caused unsafe conditions or would cause equipment damage or an unreasonable financial burden:	

**XVIII. Description of Procedures to be Followed in the Event of an Unexpected Asbestos Fiber Release**

--

**XIX. General Comments**

--

**XX. I certify to the best of my knowledge that the above information is true and correct. I further certify that all asbestos abatement work on this project will be performed by individuals certified in accordance with the North Dakota Air Pollution Control Rules 33-15-13.**

\_\_\_\_\_  
Signature of Owner/Operator

\_\_\_\_\_  
Date

**Return form to:**      North Dakota Department of Health  
 Division of Air Quality, 2<sup>nd</sup> Floor  
 918 East Divide Avenue  
 Bismarck, ND 58501-1947

**Telephone:**    701.328.5188  
**Fax:**            701.328.5185

**(Original copy must be mailed with valid signature)**

## INSTRUCTIONS FOR COMPLETING THE ASBESTOS DEMOLITION AND RENOVATION NOTIFICATION FORM

### GENERAL INFORMATION

The Asbestos NESHAP, Section 33-15-13-02 of the North Dakota Air Pollution Control Rules, requires written notification of demolition or renovation activities in facilities under Subsection 02.6. In most cases, a facility includes all types of structures except single family homes and apartment buildings having no more than four units. The enclosed form must be used to fulfill this requirement. Only complete notification forms will be accepted.

The notification should be typewritten or neatly printed and postmarked or delivered no later than ten working days prior to the beginning of either the asbestos removal activity (Section IV) or demolition activity (in Section V) whichever is applicable.

### INSTRUCTIONS

- I. Type of Notification: Check "Original" if the notification is a first time or original notification, "Revised" if the notification is a revision of a prior notification, or "Canceled" if the activity has been canceled. On the right side enter the date that the notification is being submitted.
- II. Type of Operation: Check as appropriate for facility demolition, for facility renovation, for ordered demolitions, or for emergency renovations.
- III. Is Asbestos Present? Answer "Yes" or "No."
- IV. Scheduled Dates of Asbestos Removal (MM-DD-YY): Enter scheduled dates (month/day/year) for asbestos removal work. Asbestos removal work includes any activity, including site preparation, which may break up, dislodge or disturb asbestos material.
- V. Scheduled Dates of Demolition/Renovation (MM-DD-YY): Enter scheduled dates (month/day/year) for beginning and ending the planned demolition or renovation project.
- VI. Facility Information: Enter the names, addresses, contact persons and telephone numbers of the following:  
  
Owner: Legal owner of the site at which asbestos is being removed or demolition planned.  
  
Operator: Demolition contractor, general contractor, or any other person who leases, operates, controls or supervises the site.  
  
If known, the name of the site supervisor should be entered as the contact person for the notification. If additional parties share responsibility for the site, demolition activity, renovation or ACM removal, include complete information (including name, address, contact person and telephone number) on additional sheets submitted with the form.
- VII. Facility Description: Provide the following information on the areas being renovated or demolished:  
  
Building Address:                      Physical location of site.  
  
Building Size:                              The building size in square feet.  
  
Number of Floors:                        Enter the number of floors including basement, if applicable.  
  
Year Facility was Built or Age:        Enter approximate age of the facility.  
  
Present Use/Prior Use: Describe the primary use of the facility or enter the following codes: H -- Hospital; S -- School; P -- Public Building; O -- Office; I -- Industrial; U -- University or College; C -- Commercial; or R -- Residence.
- VIII. Asbestos Contractor or Demolition Contractor: Name of contractor hired to remove asbestos or to demolish the facility.

- IX. Asbestos Inspector or Project Monitor: The firm who conducted the asbestos inspection prior to demolition/renovation, or the monitoring firm hired to oversee project, collect air samples, etc. (not to include the project designer).
- X. Approximate Amount of Asbestos Including: (1) Regulated ACM to be removed (including nonfriable ACM to be sanded, ground or abraded); (2) Category I and Category II nonfriable asbestos containing material (ACM) to be removed; and (3) Category I and Category II nonfriable asbestos containing material not to be removed. For both renovations and demolitions, enter the amount of RACM to be removed by entering a number in the appropriate box. If applicable, enter the amount of nonfriable ACM to be removed during a demolition or renovation, and/or enter the amount of nonfriable ACM not to be removed during a demolition or renovation.

Category I nonfriable material includes packing, gaskets, resilient floor covering and asphalt roofing materials. Category II nonfriable material includes any material, excluding Category I materials, that when dry, cannot be crumbled, pulverized or reduced to powder by hand pressure, or mechanical forces expected to operate on the material during the demolition or renovation activity. All Category II materials must be removed prior to demolition.

Complete the volume from facility component(s) if asbestos-containing materials have been removed from facility components and the volume is known.

- XI. Asbestos Testing Procedure and Type of Asbestos Materials Present: Check the appropriate box for the procedure that was used to determine asbestos content. Also, describe the kinds of asbestos-containing materials that are present.
- XII. Description of Work Practices and Engineering Controls to Prevent Asbestos Emissions: Check the appropriate box(s) for work practices that will be employed to prevent asbestos emissions.
- XIII. Description of Planned Demolition or Renovation Work: Include a brief description of the renovation/demolition technique(s) to be used. Also, indicate if the facility or facility debris will be burned.
- XIV. Waste Transporter(s): Enter the name(s), addresses(s), contact person(s) and telephone number(s) of the person(s) or company(ies) responsible for transporting ACM from the removal site to the waste disposal site. If the removal contractor or owner is the waste transporter, state "same as owner" or "same as removal contractor." If multiple parties are responsible include complete information on an additional sheet and submit with this form.
- XV. Waste Disposal Site: Identify the waste disposal site, including the complete name, location, and telephone number of the facility. If ACM is to be disposed of at more than one site, provide complete information on an additional sheet submitted with the form. Permit number(s) must be included.
- XVI. If Demolition Ordered by a Government Agency, Please Identify the Agency below: Provide the name of the responsible official, title and agency, authority under which the order was issued and the date of the order. A copy of the order from the government agency must be attached to this form.
- XVII. Emergency Renovation Information: Provide the date and time of the emergency, a description of the event and a description of unsafe conditions, equipment damage or financial burden resulting from the event. The information should be detailed enough to evaluate whether a renovation falls within the emergency exemption.
- XVIII. Description of Procedures to be Followed in the Event that Unexpected Asbestos Fiber Release: Provide adequate information to demonstrate that appropriate actions have been considered and can be implemented to control asbestos emissions adequately, including at a minimum, conformance with applicable work practice standards. Attach an additional sheet of paper if needed and submit with this form.
- XIX. General Comments: as necessary. Attach an additional sheet of paper if needed and submit with this form.
- XX. Verification and Certification: Certify the accuracy and completeness of the information provided and the intent to comply with the North Dakota Air Pollution Control Rules by signing and dating the notification form.